



ಕರ್ನಾಟಕ ವಿಕಾಸ ಗ್ರಾಮೀಣ ಬ್ಯಾಂಕ್
ಕೆನರಾ ಬ್ಯಾಂಕ್ ಪ್ರವರ್ತಿಸಲಾಗುವ ಸರ್ಕಾರಿ ಸ್ವಾಮ್ಯವುಳ್ಳ ಬ್ಯಾಂಕ್
Karnataka Vikas Grameena Bank
A Scheduled Bank Owned by Government- Sponsored by Canara Bank
ಪ್ರಧಾನ ಕಛೇರಿ : ಧಾರವಾಡ
Head Office : Dharwad

REQUEST FOR PROPOSAL (RFP)

Empanelment of Original Equipment Manufacturers (OEMs) for supply, installation, Commissioning & Maintenance of Lockers, Safes & Strong Room Doors

1. GENERAL

Karnataka Vikas Grameena Bank, Head Office, Dharwad invites Request for Proposal (RFP) for Empanelment of Original Equipment Manufacturers (OEMs) for supply, installation, testing, commissioning and maintenance of security equipments like Strong Room Doors, Safes, Safe Deposit Lockers at its at various branches located across 9 districts Viz: Dharwad, Belgaum, Gadag, Bagalkot, Vijayapur, Haveri, Uttarakannada, Mangalore and Udupi from the Bidders who have experience in supply, installation, testing, commissioning and maintenance of these items. The security products, for which proposals are being invited, are as under: -

1. Strong Room Doors with grill gate, air ventilator & exhaust fan- Class B - IS 11188 TRTL 15M & 30M
2. Safe Deposit Lockers (Cabinet type) of 10,20,21,32,40,51,75,90 pockets & Safe with Safe Deposit Lockers – CLASS BB & C
3. Safes-Class BB and A (BIS-550)
4. And related equipments of the above category

2. SCOPE OF THE WORK

The scope of the work is supply, Installation, Maintenance of Security Items like Strong Room Doors, Safes and Safe Deposit Lockers to the branches & offices of Karnataka Vikas Grameena Bank as and when required by the Bank. The Empanelment shall be for a period of 3 years, from the date of empanelment. The Empanelment by the Bank should in no way be construed as work order. Work order for supply/ installation/maintenance shall be placed as and when it arises with empanelled Vendors.

3. SCHEDULE

The following is an indicative timeframe for the overall process. Changes to the time frame, if any, shall be communicated to the Respondents during the process, through Bank website.

Tender Reference	Details
Price of RFP Document	Rs.5,000 /- (Non Refundable)
Date of commencement of RFP Document	20.07.2021
Last Date & Time for receipt of tender offers	05.08.2021 at 01.30 PM

Date of opening of technical bids	05.08.2021 at 3.30 PM.
Address for Communication	The General Manager Karnataka Vikas Grameena Bank Head Office, Belgaum Road, Dharwad - 580008.
Telephone Contact Number	9480699016
E-mail Id	pmd@kvgbank.com
Website	www.kvgbank.com

4. SUBMISSION OF APPLICATION

Request for Proposal (RFP) Document/Application, complete in all respects, should be submitted along with payment of Rs.5,000/- (Non-Refundable) in the form of Demand Draft payable in favor of “Karnataka Vikas Grameena Bank, Dharwad” towards the cost of RFP Document.

The applicant must sign in each page of tender document and duly filled & signed application form along with supporting documents, failing which the application is liable to be rejected.

The applications received late, or without application fee or conditional applications would be rejected. Further, the Bank reserves the right to accept or reject any or all applications without assigning any reason.

5. EVALUATION PROCESS

Stage I – ‘Request for Proposal – Technical Evaluation’

Offers not complying with the eligibility criteria such as Incomplete ‘Request for Proposal’, i.e. proposals not accompanied by the mandatory documents as mentioned under ‘Details Required to be Submitted’(Page No: 03) & cost of application will be rejected. Offers will be evaluated against the stipulated eligibility criteria based purely on valid proof of documents submitted by the Vendors. Technical Evaluation will be done by a Committee based on Annual Turnover, experience (especially with Banks), servicing network, etc., as per the Appendix ‘A’ and ‘B’

6. LAST DATE FOR SUBMISSION OF RFP

Request for Proposal (RFP) along with the documents should be submitted latest by 1.30pm on **05.08.2021**. The RFP document will be opened on the same day at 3.30 pm.

7. ELIGIBILITY CRITERIA FOR BIDDERS

a) The Bidder should be a registered company/firm, and should be: - Original Equipment Manufacturers (OEMs) and/ or their authorized dealers, capable of supply, installation, after sale services and maintenance of the system provided

b) GST Registration- Bidder should have authentic GST distinguished registration numbers for which the bidder is applying.

c) Turnover - The OEM should have Annual turnover of Rs.100 Crore (only through security equipments) for each of the last 3 Financial Years 2018-19, 2019-20 & 2020-21 (CA Cert of balance sheet is accepted for the FY 2020-21).

d) Experience - Applicants should have minimum Five (5) years experience in the field of supply, installation and maintaining the security equipment required by the bank and for which empanelment is sought, as on 31 March 2021.

e) Product Certification- All products being offered should be of latest technology and should be certified by the Bureau of Indian Standards **BIS, UL, EN, FCC, CE** and tested at **Electronic Regional Test Laboratory** or any other industry recognized certification as applicable and acceptable to bank.

f) Installation Work Experience - Only those Bidders will be considered who have the experience of installing all the required equipment. The bidder should have installed these Systems in Bank Branches, during last 3 years and should be having Annual Maintenance. Please attach proof of same.

g) Blacklisting - The applicant should not have been blacklisted by any Bank in past **5 years** or services terminated due to poor performance. An undertaking stating that the company/ firm has not been blacklisted should be submitted.

h) BIS Certificates- Latest BIS Certificate and also disclose any adverse report regarding the quality in the past 5 years i.e., from 2016.

8. DETAILS REQUIRED TO BE SUBMITTED

1. Name of the firm -
2. In the business since when -
3. Registration particulars -
4. PAN or Income Tax Registration Certificates -
5. Goods & Services Tax Registration No. –
6. Proof of having offices and complete after sales service infrastructure. in centers, where it is bidding.
7. Proof of adequate availability of technical expertise & staff strength including name of persons, address, phone no's, manpower, etc
8. Proof of having their manufacturing facility for the items mentioned in RFP or authorized dealership from the manufacturer. Copy of agreement to be submitted.
9. Proof of having installed, Strong Room Doors, Safes, Safe Deposit Lockers at Bank Branches, during last 3 years. (Copy of work orders, completion certificate to be enclosed).
10. Proof of having executed supply & installation works for at least two nationalized banks for last 3 years.
11. OEM's Annual turnover for minimum amount of **Rs.100.00 Crores (only through Security Equipments in India)** & above per annum. Performance report/certificate for same to be enclosed.
12. An undertaking that firm is capable of undertaking installation & maintenance work in rural areas where majority of bank's branches are located.
13. Audited Financial Statement for last three consecutive years.
14. Authorization letter from the OEM (Annexure B enclosed)

The above details MUST be submitted with proof. All pages shall be signed with stamp.

9. GENERAL INSTRUCTIONS/ CONDITIONS

1. Please read the terms and conditions carefully before filling the application form.
2. Please sign all the pages of the tender document including each page of the application form.
3. There should be no cutting/over writings. The cuttings/over writings, if any should be duly attested.

The Bank reserves all rights to:

- i. Accept or reject the application either in whole or in part.
- ii. Reject any or all the applications partially or wholly.
- iii. Cancel or withdraw this tender.
- iv. Accept or reject any deviation from these conditions.


(B C Ravichandra)
GENERAL MANAGER

ANNEXURE A

RFP FOR EMPANELMENT OF SRD, SDL & Safes

S No	Pre-Qualification Criteria	Valid Supporting documents to be submitted with the Bid	Compliance(Y/N) (With documents)												
1	Are you an ISO Certified organization	Valid ISO 9001 and ISO 14001 certifications													
2	Do you have GST Registration														
3	PAN registration	Valid registration Certificates/details	PAN: <input type="text"/>												
4	Is your annual sales turnover Rs.100 Crores (only through Security Equipments in India) or higher in each of the last 3 financial years	Latest CA's certificate and Audited Balance sheets and Profit & Loss statements of last 3 financial years mentioning the turnover <table border="1"> <thead> <tr> <th>Turnover (Cr)</th> <th>FY 2018-19</th> <th>FY 2019-20</th> <th>FY 2020-21</th> </tr> </thead> <tbody> <tr> <td>Gross</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Net</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Turnover (Cr)	FY 2018-19	FY 2019-20	FY 2020-21	Gross				Net				
Turnover (Cr)	FY 2018-19	FY 2019-20	FY 2020-21												
Gross															
Net															
5	Are you a profitable organization in India having profit in each of the last 3 financial years	Latest CA's Certificate indicating quantum of profit in each of the last 3 financial years – along with Audited Balance sheets and Profit & Loss Statements of last three years. <table border="1"> <thead> <tr> <th>Profit</th> <th>FY 2018-19</th> <th>FY 2019-20</th> <th>FY 2020-21</th> </tr> </thead> <tbody> <tr> <td>Profit</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Profit	FY 2018-19	FY 2019-20	FY 2020-21	Profit								
Profit	FY 2018-19	FY 2019-20	FY 2020-21												
Profit															
6	Have you obtained orders from any Banks in last 3 years for supply/ installation	Submit Purchase Orders of Bank Clients													
7	Do you have valid BIS License to manufacture and supply the aforementioned security equipment – TRTL Safes, Strong Room Doors, SDLC	Copy of initial BIS licenses granted to the bidder/ OEM which must be dated at least 3 years prior to issue of this tender as well as the latest valid renewed license must be enclosed <table border="1"> <thead> <tr> <th>Item</th> <th>Initial License date</th> <th>License validity</th> </tr> </thead> <tbody> <tr> <td>TRTL Safes</td> <td></td> <td></td> </tr> <tr> <td>TRTL SRD</td> <td></td> <td></td> </tr> <tr> <td>SDLC</td> <td></td> <td></td> </tr> </tbody> </table>	Item	Initial License date	License validity	TRTL Safes			TRTL SRD			SDLC			
Item	Initial License date	License validity													
TRTL Safes															
TRTL SRD															
SDLC															
8	Have you (as an OEM) ever been blacklisted/ barred by any PSU Bank/ Private Bank/ NBFC/ Co-operative Bank/ PSU Enterprises/ Government Departments in last 5 years and is your name present in IBA's caution list.	A written undertaking has to be given by the bidder as well as the OEM in this regard													

9	Is the Bidder an Authorized Dealer of the OEM	<p>a) The firm must furnish valid dealership certificate from the OEM, and undertaking that the dealer is be exclusively dealing with one OEM only.</p> <p>b) The firm has to submit Tender specific authorization letter from the OEM mentioning the range of products that the bidder is quoting for and must also give an undertaking of compliance to the tender specifications, pre-qualification criteria and Terms & Conditions</p>																																																							
10	Number of PSU Banks you are empanelled with	<p>List of PSU Banks with Valid Empanelment copy / RC Copy to be attached</p> <table border="1" data-bbox="533 725 1098 1133"> <thead> <tr> <th data-bbox="533 725 671 792">Name of PSU Bank</th> <th data-bbox="671 725 799 792">Empanel / RC</th> <th data-bbox="799 725 927 792">Products</th> <th data-bbox="927 725 1015 792">Valid from</th> <th data-bbox="1015 725 1098 792">Valid till</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Name of PSU Bank	Empanel / RC	Products	Valid from	Valid till																																																		
Name of PSU Bank	Empanel / RC	Products	Valid from	Valid till																																																					
11	Are you the Original Equipment Manufacturer of the Locks used in the aforementioned security equipment.	The OEM must give a written undertaking on letterhead and must also give an NOC to the bank for plant visit																																																							

ANNEXURE 'B'

(TO BE SUBMITTED ON THE LETTER HEAD OF THE OEM)

**To,
The General Manager
Karnataka Vikas Grameena Bank,
Head office,
Dharwad – 580008**

Dear Sir,
Authorization from OEM for Supply, Installation, Commissioning & Maintenance of Strong Room Doors, Safes and Safe Deposit Lockers, etc

We, M/s _____ who are established and leading Original Equipment Manufacturer (OEM) for Security product, such as Strong Room Doors, Safes and Safe Deposit Lockers Control do hereby authorize M/s _____ having their registered office at _____ to submit quote, negotiate, supply, install and provide after sales support for our range of products quoted by them to meet the above mentioned tender.

We also confirm that we, as OEM, are responsible that the Dealer/System Integrator uses genuine products. We will conduct Audit of the products being installed by the System Integrator, as and when required by the Bank without any extra cost, as a service support to the Bank.

We hereby confirm to extend our back to back technical support and warranty for a period 1 year, from the date of installation & commissioning at the Branch. Also, as an OEM, we assure that the quoted models are not end of life and necessary spares would be provided at cost to bidder for period of five years, as per OEM standards for this tender/project/empanelment.

Thanking you,
Yours faithfully,

Authorized Signatory
(Name & Designation, seal of the OEM)
Contact No.
E-Mail Address)

ANNEXURE 'C'

FORMAT FOR DECLARING BIDDER'S NETWORK IN THE COUNTRY

(Attach list of offices/authorized dealers, state wise, with address along with landline numbers and email address on letterhead. Absence of any of these details or wrong details shall make the tender ineligible)

In case there is no presence of the bidder in that city/town/dist. where Bank's Office is situated, the Bidder must have its presence in the neighboring City/Dist./Town with whom Bank can coordinate without inconvenience/delay

S/N	Bank's Office / Branch	Situated in City/Town	State / UT	Bidder's Office or Authorized Dealer's Office (Y/N)	Complete Postal Address	Land Line No with STD Code	Fax No with STD Code	Contact person and Cell No.
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

NOTE:-

- a) The Bidder must be either an OEM to supply the aforementioned product(s) or an Authorized dealer of that OEM(Proof to be enclosed).
- b) The Bidder must necessary comply to each and every Qualifying criteria with all relevant supporting documentary proof.

- c) Absence of any of these details / lack of proof or lack of sufficient documents to substantiate any of the qualifying criteria shall make the tender / quote ineligible for further consideration. During the process of evaluation, if bank finds that there are any wrong details, mis-representation or false declarations given by the bidder, the bank shall have the right to disqualify and / or black list the firm and take other action as deemed necessary.

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