



ಕರ್ನಾಟಕ ವಿಕಾಸ ಗ್ರಾಮೀಣ ಬ್ಯಾಂಕ್

ಕೆನರಾ ಬ್ಯಾಂಕ್ ಪ್ರವರ್ತಿಸಿದ ಸರ್ಕಾರಿ ಸ್ವಾಮ್ಯತ್ವದ ಶಿಡ್ಡುಲೆಟ್ ಬ್ಯಾಂಕ್

Karnataka Vikas Grameena Bank

A Scheduled Bank Owned by Government- Sponsored by Canara Bank

ಪ್ರಧಾನ ಕಛೇರಿ : ಧಾರವಾಡ

Head Office : Dharwad

INSPECTION DIVISION

Notification No: KVGB/INSP/01/2021-22

Date: 13/08/2021

EMPANELMENT OF RETIRED OFFICIALS OF KARNATAKA VIKAS GRAMEENA BANK FOR ASSISTANCE IN CONDUCTING REGULAR & OTHER INSPECTION ASSIGNMENTS

Applications are invited from retired officials in Scale II to V of Karnataka Vikas Grameena Bank for empanelment as Empanelled Retired Officer (ERO) for assistance in conducting regular & other inspection assignments of the Bank.

Interested eligible retired officials may submit the duly completed Bio-Data cum-Application form to

The General Manager,
Inspection Division,
Karnataka Vikas Grameena Bank
Head Office, Belagavi road,
DHARWAD – 580 008.

The envelope containing the application may be super scribed with "APPLICATION FOR ERO". LAST DATE FOR RECEIPT OF APPLICATION AT HEAD OFFICE IS: 31.08.2021

For clarifications, if any please contact

Mr. Krishnaraj Adiga,
Asst. General Manager, Inspection Division,
Karnataka Vikas Grameena Bank, Head Office, Dharwad.
Mobile: 9480699080 Email: insp@kvgbank.com


(CHANDRASHEKHAR D MORO)
GENERAL MANAGER

TERMS & CONDITIONS

SL NO	GIST	SCHEME GUIDELINES						
1	SCHEME	EMPANELMENT OF RETIRED OFFICIALS (SCALE II TO SCALE V) OF KARNATAKA VIKAS GRAMEENA BANK FOR ASSISTANCE IN CONDUCTING REGULAR & OTHER INSPECTION ASSIGNMENTS						
2	SCOPE OF WORK	<ul style="list-style-type: none"> To assist in conducting Regular inspection and other inspection assignments covered under the scheme. 						
3	ELIGIBILITY	<ul style="list-style-type: none"> Retired Officers of the Bank on Superannuation in Scale II to Scale V can apply. Age should not be more than 63 years as on 01.09.2021. Should have good track record, experience of minimum 20 years of service in our Bank and should not have been imposed major penalty during the last THREE years prior to retirement. The Applicants should not have been imposed with any punishment during their entire service for any misconduct which was treated as one attracting vigilance angle. Should have physical fitness and should be able to travel distant Branches / places for Inspection and security verification. Physical fitness certificate from the Qualified Medical practitioner / Panel Doctor of the Bank / Government Doctor mentioned by the Bank should be submitted at the time of empanelment. Should possess adequate computer knowledge and should be able to handle computers independently. Should have worked in CBS environment and should be familiar with CBS package. Should have high sense of involvement, sense of belonging to the institution and should have the ability to motivate others. candidates who are rated "Good & above" in the last 3 years of their service in the Bank shall be eligible for empanelment 						
4	PERIOD OF EMPANELMENT	<ul style="list-style-type: none"> Initially the contract shall be for a period of ONE year which may be renewed for a further period of ONE year TWICE at the sole discretion of the Bank, basing on their satisfactory performance. The total period of engagement of the services of the ERO shall not exceed 3 years or till the ERO attains the age of 65 years, whichever is earlier. 						
5	REMUNERATION	<ul style="list-style-type: none"> Monthly Consolidated Remuneration is as under: <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Scale from which ERO retired</th> <th style="text-align: center;">Remuneration per working day</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Scale II & III</td> <td style="text-align: center;">Rs. 1,300</td> </tr> <tr> <td style="text-align: center;">Scale IV & V</td> <td style="text-align: center;">Rs. 1,500</td> </tr> </tbody> </table> In addition, all EROs who retired as scale II to V, TA/HA as applicable to servicing Scale III Officers of Bank shall be payable for out station duties. EROs shall not be eligible for any conveyance allowance/ reimbursements if they are taking up assignments in the head quarters / units for which they are selected. No advance shall be permitted. Claims to be made on monthly basis to Inspection department, Head office, Dharwad 	Scale from which ERO retired	Remuneration per working day	Scale II & III	Rs. 1,300	Scale IV & V	Rs. 1,500
Scale from which ERO retired	Remuneration per working day							
Scale II & III	Rs. 1,300							
Scale IV & V	Rs. 1,500							

		<ul style="list-style-type: none"> • Sanctioning authority for TA / HA claims shall be Chief Manager/AGM, Inspection Division, Head Office, Dharwad • EROs shall not be eligible for any other benefits, other allowances or perquisites. • The remuneration shall be paid on monthly basis and shall be payable on receiving the claim from ERO duly certified by the head of the branch/office where inspection is conducted. • Applicable TDS shall be deducted. • TA / HA Claims to be made on monthly basis to Inspection division, Head office, Dharwad. • The engagement is purely contractual in nature and is not construed as employment in the services of the Bank.
6	<p>METHOD OF APPLYING & SELECTION</p>	<ul style="list-style-type: none"> • The eligible Applicants shall submit the prescribed application form given in Annexure to reach inspection division of Head office on or before 31st August 2021. Applications received after 31st August 2021 shall not be entertained. • The engagement / assignment shall be terminated automatically when ERO attains 65 years of age or on completion of 3 years tenure, whichever is earlier subject to renewal as per point no.4. • The applicants shall appear for a personal interview at Head Office, Dharwad at their own cost. • Selection of Applicants for empanelment will be at the sole discretion of the management and no correspondence in this regard will be entertained. • Bank reserves the right to reject any application without assigning any reasons
7	<p>OTHER GENERAL CONDITIONS</p>	<ul style="list-style-type: none"> • The applicant should provide his order of preference for the Regional Office as per his choice. However, the choice of the Applicants will be considered based on the administrative requirement for the particular Regional Office. Moreover, the selected ERO should be prepared to accept inspection assignments entrusted to him/her by inspection division of H.O. • The Applicants should be ready to travel to any place for stock checking / security verification. • The engagement of retired officials in the Bank shall be on contract basis. • Mere empanelment does not confer any right for entrustment of inspection assignment by the bank. • All the selected Applicants shall sign a contract containing terms and conditions of empanelment. • The engaged retired officials shall not be eligible for reimbursement of medical or any other benefits / perquisites, festival advance, etc during the engagement period. • The EROs are required to update their knowledge by going through the latest Circulars / Communications and instructions of the Bank. • They shall not exercise any administrative/financial powers during the period of engagement. • The engaged officials shall not accept any assignment with any other organization during the period of their contractual service in the Bank. • The contractual period shall not be reckoned as service for the purpose of superannuation benefits/PF/Bonus etc. • Income Tax or any other tax liabilities on remuneration shall

		<p>be deducted as per prevailing rate(s) mentioned in the Income Tax Rules.</p> <ul style="list-style-type: none">• The engaged officials shall follow the normal working hours as applicable to serving officials.• In order to avoid conflict of interest, the retired personnel so engaged shall not be assigned Branches /Offices where they have worked during their active service in the bank.• The Applicant should be prepared to undertake Inspection work of any branch/administrative Offices• Allotment of Branches for inspection shall be the prerogative of the head of the inspection division and selected Applicants shall not have any say in this matter.• The inspection assignments/related work entrusted should be completed within the allotted man days and no remuneration / allowance shall be paid for the additional man-days consumed, unless permitted by Chief Manager/AGM, Inspection division, Head office.• Empanelled Officers shall not be eligible for any leave facility as available to the serving Officers.• No further engagement/assignment of EROs shall be made if Bank comes to the notice of any misconduct, work not being done with due diligence as expected or performance is not found to be satisfactory on the recommendations of Chief Manager/AGM, Inspection division, Head office.• Bank reserves the right to de-panel any ERO at any time without notice and without assigning any reasons (a) in the event of getting any adverse reports / confidential opinion (b) any time when bank feels that its interest may be jeopardized, besides starting such appropriate action as bank deems fit.• ERO may relinquish the assignment / empanelment (a) by giving 30 days' notice or (b) by paying 50% of monthly remuneration to the bank.• EROs should not indulge in any union/association activities and work unbiased/impartial.
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BIO-DATA cum APPLICATION FORMAT FOR EMPANELMENT OF RETIRED OFFICERS FOR ASSISTING IN INSPECTIONS ASSIGNMENTS

To,
The General Manager,
Inspection Division,
Karnataka Vikas Grameena Bank,
Head Office, DHARWAD – 580 008.

LATEST PASS PORT
SIZE PHOTO

Sir,

With reference to the empanelment of Retired officers of the Bank for assisting in inspection assignments, I am furnishing the details called for as under:

Sl.No	PARTICULARS	DETAILS (All fields are mandatory)
1	Name of the Applicant	
2	Employee (EPF) No	
3	Complete postal/communication address with City/Pin Code,	
4	Mobile Nos.	
5	e-mail Address	
6	Date of Birth	
7	Age (as on 01.09.2021)	
8	Date of appointment in the Bank	
9	Date of Promotion to Officers cadre	
10	Date Of Superannuation	
11	Total Service (in years)	
12	Designation at the time of Retirement	

13	PAN No.	
14	Branch Experience (in years)	
a.	Experience as in charge of a Branch if any (in years)	
b.	Experience as in charge of Credit Department in a branch if any (in years)	
15	Experience as in charge of Credit Department in RO/HO if any (in years)	
16	Experience in Inspection Department in Bank if any (in years)	
17	3 Regional Offices in order of preference, to treat as applicant's Head Quarters.	1. 2. 3.

I undertake to work anywhere in the area of operations of the Bank.

I confirm that, I was not punished during my service period for misconduct which attracts Vigilance angle and there were no major punishment/penalties imposed on me during last three years prior to retirement.

I confirm that, I have read the Terms and Conditions of the appointment and abide by the same which is published in the Bank's website.

I am willing to conduct Inspection/Audit through online package of the Bank.

I confirm that the details/information furnished above are true and correct. In case, any details furnished above is found to be incorrect at a later date, the Bank has right to terminate the assignment given, without giving any notice.

Date:

Place:

SIGNATURE OF THE APPLICANT

**LAST DATE FOR RECEIPT OF APPLICATION
AT KARNATAKA VIKAS GRAMEENA BANK,
HEAD OFFICE, DHARWAD: 31-08-2021**